



UTILITIES/REFUSE EQUIPMENT OPERATOR

Classification: Courier/Warehouse

Location: Maintenance

Reports to: Custodial and Operations Supervisor

FLSA Status: Non-Exempt

Employee Group: SEIU

This is a standard position description to be used for positions with similar duties, responsibilities, classification and compensation. Employees assigned to the position description may or may not perform all of the essential functions indicated in this position description.

This job description does not constitute an employment agreement between the district and employee and is subject to change by the district as the needs of the district and requirements of the job change.

Part I: Position Summary

Operates heavy vehicles and support equipment to collect and dispose of District-wide refuse, waste, and other materials.

Part II: Supervision and Controls over the Work

Work is performed in accordance with directions and schedules provided by the supervisor. Driving, pick-up, delivery, and disposal procedures are consistent with district policies and procedures, equipment safety rules, traffic safety rules, laws, and regulations with which the driver is expected and required to be completely familiar and in compliance with. Work is evaluated for safety, procedural compliance, safe equipment operation, timeliness, and loss or damage.

Part III: Major Duties and Responsibilities

Duties may include, but are not limited to:

1. Picks up, transports, and disposes of District-wide refuse, waste and other materials from and to designated sites. Evaluates and determines appropriate handling and disposal procedures for varying types of refuse and waste. Assures compliance with all laws, ordinances, and regulations and policies governing waste handling and disposal.
2. Conducts pre-trip and post-trip inspection (clean vehicle, including interior/exterior sweeping and washing), regular checks on delivery vehicles for fluid levels, proper tire pressure and cleanliness; report potential safety issues or service needs. Maintains vehicle safety equipment to include such items as fire extinguishers, highway warning kits, chains, first aid kits, etc.
3. Completes legible and accurate forms, records, timesheets, trip reports, mechanical trouble reports, accident reports, and other related activities as required.



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Performs other duties as assigned.

Part IV: Minimum Qualifications

1. Must have experience working or interacting successfully with culturally diverse families and communities, or have otherwise demonstrated a commitment to strengthening engagement of a diverse community and skill in communicating with a diverse population.
2. High school diploma or equivalent.
3. Knowledge of laws, codes, rules, policies and regulations relating to vehicle and refuse disposal operation.
4. Strong understanding and history of successful customer service and ability to establish and maintain effective relations with internal and external parties.
5. Effective oral communications; ability to accurately perform mathematical computations; ability to prioritize work; and knowledge and skill in the use of required office technology for documentation, recording, and completion of forms and reports.
6. Ability to work both independently and cooperatively.
7. Ability to efficiently and economically plan pick-up and delivery routes.
8. Possess a valid Washington state commercial driver's license.
9. Possess and maintain a safe driving record.

Part V: Desired Qualifications

1. Experience with basic equipment troubleshooting.
2. General understanding of refuse collection systems.
3. Experience with operating heavy equipment hydraulic systems.

Part VI: Physical and Environmental Requirements of the Position

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



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While performing the duties of this job, the employee is frequently required to bend, sit, talk, move about, hear and speak. Noise level may be high when operating power equipment. Employee may be required to work in restricted spaces to include crawling and/or climbing as working at heights. Required to stand, be on feet, and move around for a full work shift.

Ability to work using ladders, scaffolding, mechanical lifts and district vehicles. Ability to spend most of the work-day standing, lifting, and walking. Ability to lift up to 60 pounds and move heavier materials using appropriate equipment.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Employee is required to use properly use such safety equipment as is appropriate to the work to prevent injury to self or others. Ability to communicate in person, by radio, electronically and over the phone. Ability to use computer equipment to complete reports, generate service orders, maintain inventories, etc.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals. It may be expected that the individual could be exposed to blood or other potentially infectious materials or illnesses during the course of their duties.